**Crestron C2N-FT-TPS4 Touch Panel LTS Quick-Start guide**

**Purpose:** This document provides quick-start instruction on how to use the flip top Crestron touch panel built into the LTS lectern in many classrooms. If this touch panel is not the one utilized in your classroom, you can find a quick-start guide for your touch panel under TCC Training Documents at: http://www.tcc.edu/faculty/av/training.htm

When you enter a classroom you will see the flip top touch panel in the folded down position within the Instructors table next to the LTS Lectern, press in the front center of the folded down touch panel to release the locking mechanism so that you can fold the flip top up.

When the touch panel is folded up you will see the TCC logo page, press anywhere within the logo and your unit will power on the display device (either a projector or a display monitor) and in some locations will lower the powered projection screen at the front of the room.

On the left hand side of the panel are hard buttons for the selection of display sources, these buttons are labeled: “PC” “Laptop” “Doc Cam” “DVD” and “VCR.” Press the button for whichever source you would like to display.

On the right hand side of the panel are hard buttons for “System” “Video Mute” “Volume Up” “Audio Mute” and “Volume Down.”

When you press the “Laptop” button you are given an option to choose between a laptop and an auxiliary video device, press the appropriate button for what you would like to display and connect your external device through the cables provided in the front of the touch panel.
Selecting either the DVD Player or VCR Player source option will display an image from either the VCR or the DVD player and will give you a control page that doubles as the remote control for the DVD/VHS combo unit installed in the lectern. This gives you control to fast forward, rewind, pause and play your video.

The “System” button on the right hand gives you controls to raise or lower the powered screen, turn the projector on or off and turn the system itself off.

When you have completed your presentation press “System Off” to raise the screen and power down the projector or display monitor.

After pressing the “System Off” button you will be taken to a page that asks you if you are sure you wish to exit the system, you will be provided a “Yes” or “No” option.

Press “Yes” to power down the system. The projector or display monitor will power off, if there is a powered screen it will retract into the ceiling, and the touch panel will return you to the TCC Logo page.

When you are done, fold the touch panel into the down position so that it is ready for the next instructor to use.

If you encounter any problems you can submit a help desk request for the LTS in your classroom through e-mail to helpdesk@tcc.edu