F-133 Pungo Auditorium LTS Quick-Start Guide

Purpose: This document provides quick-start instruction on how to use the Learning Technology System specific to the Pungo Auditorium, room F-133 in the Pungo Building of the Virginia Beach Campus. If you are looking for information on another classroom LTS, you can find a quick-start guide for the touch panel in your classroom under TCC Training Documents at: http://www.tcc.edu/faculty/av/training.htm

To your left you can see the LTS lectern for the Auditorium located in front of the stage. F-133 is unique in that with the exception of the PC most of the standard LTS components are located in the F-133 Control Booth and not in the LTS lectern.

If you require use of the LTS Document Camera, the DVD player, the Blu Ray player or microphone audio contact the Virginia Beach Campus Classroom Support Technicians at avrequests@tcc.edu or 822-7159.

Inside the LTS lectern in the uppermost left hand corner you will find the VGA and audio connections you will utilize if you intend on displaying your own laptop. Simply plug into these connections and press the appropriate button on the touch panel itself.

On top of the LTS Lectern, on the left hand side, you will find what is known as an XLR connection. This is a place where you can plug in a microphone to reinforce your voice during a presentation in such a large space.
Sitting on top of the LTS lectern is the Crestron Control Touch Panel which reads:

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Pungo Auditorium

with a “Push To Start System” button at the bottom. When you press “Start System” a red status bar will let you know the system is warming up.

The HD projector in the control booth will power on and the powered screen on the stage will begin to lower.

Along the top of the touch panel are the buttons for all the various inputs you can use through the LTS. From left to right these inputs are:

Computer, Laptop, Doc Cam, DVD, Blu Ray, Aux Video, Settings and Exit.

Pressing any of these buttons will take you to a control page for the device you intend to display.

Whichever input you select will display on the projection screen and will have a red bar under its icon on the touch panel to indicate it as the selected input.

When you select either the DVD Player or the Blu Ray Player you will the control screen for each device will display. This menu will give you all the functionality of a remote control, allowing you to control the video players in the control booth from the lectern on the floor.
You will also notice that at the very bottom of every page is the volume control; arrows on either side of the blue slider bar allow you to raise and lower the master volume for the room. To the far left of the slider bar is a small icon that looks like a speaker, pressing this button allows you to mute the audio in the room.

When you press the “Settings” button on the touch panel you will be taken to the menu you see pictured to the right. This menu gives you control of the projector in the control booth and the volume of the microphone located on the LTS lectern. Below the projector icon you have three buttons: “Power On, Power Off and Video Mute” These buttons light up to show you what the status of your projector is. If you press “Video Mute” the projector will show a black screen without powering down – allowing you to have a section of your presentation ready to show but not currently displaying.

When your presentation is complete, press the exit button on the right hand side of the touch panel, this will bring up an option that says “Are You Sure You Want to Exit?”

Press the door icon to exit or the “no” icon to cancel and return to the controls.

Once you’ve pressed exit you will be taken to a cool down page as the screens raise and the projector power off.
**LAPTOP INSTRUCTION:** When using a laptop as a display source, connect your laptop via the supplied VGA and audio cables pictured on page 2 of this document. Once you have connected your laptop to these cables, press the laptop input button. Some laptops will immediately display once you have selected the appropriate display button for either the right or left projector. If your laptop does not immediately display you will have to use the multi-display function button on your laptop, this is usually a Function Key on your laptop but which button it is varies from one manufacturer to the next so you will need to be familiar with the laptop you are using.

The Pungo Auditorium in F-133 is a unique system and this document serves as a very broad Quick Start Guide, to schedule a one-on-one or group training on this system feel free to contact the Learning Technology Applications Trainer at: 822-1937 or via e-mail at mblanchard@tcc.edu.

If you experience technical difficulties with your Learning Technology System you can submit a help desk request through e-mail to helpdesk@tcc.edu.