

Subject: Naming of College Facilities

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1. Purpose

This policy provides for the naming of college facilities consistent with the policy of the Virginia Community College System ([VCCS Policy Manual](#), Section 2.IX.A.3.D.7.c).

2. Policy

The Tidewater Community College Board (“Board”), upon recommendation of the College President, shall provide the names for the college’s facilities. In those cases where college facilities have been named prior to the implementation of this policy, the names shall be considered to have been so adopted.

College facilities may be named after individuals who have provided significant service to Tidewater Community College or the communities it serves. Facilities may also be named in recognition of private sector or corporate giving to support the college. Such recognition should typically occur after the gift has been received rather than on a prospective basis. Individuals employed within the Virginia Community College System or serving on the Tidewater Community College Board or the State Board for Community Colleges are not eligible for such recognition. A separation from such employment or service of at least one month is a prerequisite for eligibility for the recognition afforded by a facility naming.

3. Responsibilities

The College President will recommend names for buildings and other college facilities to the Board in accordance with this policy.

4. Procedures

No procedures are associated with implementation of this policy.

5. Definitions

No definitions are associated with this policy.

6. References

[VCCS Policy Manual](#)

7. Review Periodicity and Responsibility

The Vice President for Administration shall review this policy at the first anniversary of its approval and, if necessary, recommend revisions.

8. Effective Date and Approval

This policy is effective upon its approval by the College President on October 8, 2008.

Policy Approved:

Deborah M. DiCroce
President

9. Review and Revision History

This is the first version of this policy. The policy was re-formatted to be consistent with the college's format for policies and procedures in July 2009.