If You Don’t Know Your Username

Follow These Steps

Click on the myTCC icon button on the TCC homepage www.tcc.edu.

Click on Look Up Your Username and fill in the requested information. Enter your first and last names, birth date and social security number (SSN) or EMPID without spaces, hyphens, dashes or slashes.

Click on Search to find your information. If your information is not listed, please contact the Information Center at 757-822-1122.

New users must set their password to gain entry to the system.

To set your password, return to the myTCC sign-on page:

Click on New to Your College? Look up your username and set your password and fill in the requested information. Enter your password twice, then select a security question and provide the answer.

Click on Next to complete this process. Once you have set your password, wait at least ten minutes before attempting to sign-on again. This will allow time for your password to be accepted by VCCS SIS, Blackboard and Email.

If You Need Assistance

Visit a Campus Open Computer Lab:
Chesapeake Campus, Whitehurst Building Room 2046
Norfolk Campus, Roper Building Room 4101
Portsmouth Campus, Beazley Building Room 416C
Virginia Beach Campus, Bayside Building Second Floor, B200
Advanced Technology Center Room 208

or Call the Information Center 757-822-1122

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**VIEWING YOUR GRADES**

**ONLINE WITH TCC**

**SIS VERSION 8.9**

Go online in the Student Information System (SIS) to view your grades at the end of the semester. Grade reports are no longer mailed to students.

To View Your Grades in SIS:

Click in the myTCC button on any TCC webpage.

Enter your Username* and Password. Click on Log-In.

Click on VCCS SIS8 Student Information System on the myHome page.

Click on Self Service

Click on Student Center

Click on Grades

Select the term you wish to view and click on Change.

Your courses and grades for the selected term should appear on a new screen. If the grade has been posted to your account, it will appear in the Official Grade column. Grades entered into the SIS by faculty are posted nightly to student accounts.

To print a copy of your grades, click on Printer Friendly Version, then click the print button on your browser tool bar.

Don’t forget to click Sign Out on the top right corner of the screen when you are ready to exit the SIS.

* See back of card

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