I. Call to Order
The meeting was called to order at 3:00 p.m by the chair.

II. Minutes
The minutes of the last meeting were approved.

III. Reports

A. Presentation from Taskforce Evolve- The taskforce was created to serve as a vision for the future of TCC in online education. The taskforce has been meeting since November. The taskforce has come up with two different models for online education at TCC. Currently the taskforce is going to different campuses and committees to present the models. The task force came to student success for feedback on the strengths and weaknesses in both models.

   i. Virtual Model-
      1. State of the art distant educational model strictly to serve online education. The structure would be completely virtual.
      2. Target audience- any student, any community, state, region, national, etc.
      3. Enrollment- no limits on enrollment, using traditional open/rolling enrollment as established by Academic Deans.
4. Complete campus- the virtual model would be an entirely distinct campus with its own Deans, Student Services, Instructional support, Registrar, Testing center, etc.
5. Drawbacks- Funding and money to support the virtual campus.

ii. Centralized-
   1. System with two components working together to perform one function more efficiently
   2. Centralized web based support structure
   3. Liaison- central coordinator to schedule online within the four campuses. The liaison will work with the Deans on all campuses to schedule online classes. The liaison will also coordinate the support structure.
   4. Web based support services for online students- Online Financial aid, Counselors, VA services, Admissions, Enrollment, and an online help desk. Web based student services would be on all campuses.
   5. Training- available training for faculty, instructional design, and a mentoring program.

iii. The Student Success Committee voted to support the Virtual model. The committee agreed that from a student’s perspective it had more advantages.

B. Chair Report- No new reports

IV. Open Business

A. Next year’s Student Success Committee- Next year Dr. DeMarte charges for all committees will be geared toward Student Success. The committee discussed the direction that Student Success should focus on next year.
B. Proposed focus for Student Success Committee:
   i. Develop online student services model in conjunction w/ Evolve Virtual Model.
   ii. Online and on campus student success technologies such as Stoplight.
   iii. SDV Class specifically for online learners as well as Freshman Orientation.

C. Committee representation- The committee discussed changing one of the Student Services Coordinator position to another counselor position or student services representative. The college has very few Student Services
Coordinator positions. Changing this would reflect the make up of the college itself now.

D. Recommendations from the Text book committee- All official recommendations need to be emailed to the Chair before the next committee meeting.

V. **Next Meeting**
The next meeting will be held on May 7th in Norfolk from 10am -12pm followed by a celebratory lunch at California Pizza Kitchen.

VI. **Adjournment**
The meeting was adjourned at 5:00 pm.

Submitted by Wendy Cook